

Privacy Statement

1. Privacy Statement

We are committed to protecting the privacy of our Clients and we do our utmost to process your personal data, and your clients' personal data with care. The processing of your personal data only takes place in a way that complies with all the applicable laws and regulations. In this Privacy Statement we will inform you on the way we process personal data.

Should you have any questions regarding our Privacy Statement, please don't hesitate to contact us via: support@tekmi.nl.

2. Data processing by TekMi

This Privacy Statement applies to all activities and services that we offer. It is possible that we process data when you use our website and/or our services. This data could be personal data. By personal data we mean all data by which a person is to be identified directly or indirectly.

Most of the personal data that we collect is related to the service we provide you with or the product that we develop for you. For that purpose we collect your full name, your address details, your email address, your phone number and billing information.

3. Why do we process data?

We need the personal data that we collect to prepare the offer we make and the agreement we enter into, for invoicing and for administration purposes. We also use your personal data as part of the expansion and control of our client database. This is useful, because we do not need to ask your personal data again if we do business in the future. Finally, we may use your email address to send you our newsletter.

If you do not want to be included in our database any longer, you can send us a written request to remove your personal data from our database. Please read more about this under article 5.

4. Newsletter

We find it very important to keep our clients informed on the latest developments. For that purpose we periodically send out a newsletter via email. Your email address will only be added to our client base with your consent. If you do not want to receive our newsletter any longer, you can unsubscribe yourself via a link in the newsletter.

5. Access, correction and deletion of your personal data

As a client, you have the right to look into your personal data that we have stored. Please send us a written request if you would like to do so. If the stored personal data is incorrect, you can file a request to change or delete your personal data.

A request to inspect, correct or delete your personal data must be submitted in writing, altogether with a copy of your ID, and can be send to: support@tekmi.nl

6. Security measures

To protect your personal data against any loss or unlawful processing, we have taken appropriate security measures. We always maintain a level of security that is sufficient to protect the personal data that we process. For that purpose we always store your personal data in a secure environment.

7. Hyperlinks en social media

We have added hyperlinks and embedded links on to our website. Those links lead to external websites managed by third parties. Our Privacy Statement does not extend to these external websites. To find out how these parties process personal data, we recommend to read the Privacy- and Cookie Statements of those parties on their website(s).

We have also incorporated social media buttons on to our website that allow you to promote or share pages on social media such as Twitter, Facebook, LinkedIn, Google+ en GitHub. These social media buttons are implemented by a code, which is provided by the aforementioned social media companies and work with cookies. By clicking on the social media button, these cookies will be placed on your (mobile) device. To find out how these parties process personal data, we recommend reading the Privacy- and Cookie Statements on their websites.

8. Transfer of personal data

TekMi will only provide your personal data to a third party that is involved in the work we do for you, for example for invoicing purposes. When we are legally required to do so, we might provide your personal data to a third party.

9. Processing personal data as a part of a project

It is possible that, as a part of a project, TekMi processes personal data of your clients. We do our utmost to process their personal data with care. We always store the personal data of your clients in a secured private network. Sensitive data will be stored encrypted or hashed.

If we process personal data – as a part of a project – for our clients, we will always act in accordance with applicable laws and regulations.

10. Changes to the Privacy Statement

We may make changes to our Privacy Statement in the future. We therefore recommend our clients to regularly read our Privacy Statement.

This Privacy Statement has last been changed on 31 May 2016.